



September 3, 2020

Hello Students and Parents:

On behalf of our teachers, support staff, and administration, we hope that your families have experienced a safe, enjoyable summer despite the challenges of the COVID-19 pandemic. We look forward to welcoming students back to school on Thursday, September 10 (Grade 9 and 10) and Friday, September 11 (Grade 11 and 12). In particular, we are pleased to welcome our new Grade 8 students on the afternoon of both of these days. We recognize that students and parents have many questions and concerns about this extraordinary September school year start up. Please know that we are following all of the expectations of the Provincial Health Officer and the Ministry of Education and working very hard to ensure that our students and staff will be as safe as possible.

As with schools all over Richmond and the Lower Mainland, Hugh Boyd Secondary School students will be scheduled into a Quarter system, meaning they will take 2 classes at any one time, in four, ten week terms. As in a regular school year, students can complete 8 classes from September to June. The quarter system has some strengths in that it allows schools to organize students into cohorts and it reduces the amount of contacts students will have at any one time. Students have only two classes to focus on at any time. Challenges include longer class periods and shorter, 10-week terms.

Grades 8 and 9 students will attend Hugh Boyd Secondary School full time, and Grades 10-12 students will attend classes in the morning or afternoon only. Junior students will remain in cohorts of 120 students or less, and senior students will practice physical distancing in smaller classes as this allows seniors to retain all of the courses they chose during the course selection process and that they need for their post-secondary plans.

The information below includes the details of our Quarter schedule for the year, as well as an overview of the first week of school. We appreciate that students and parents have many questions, and our district has compiled FAQs that can be accessed online [here](#). As always at Hugh Boyd Secondary School, we will face this year as calmly as we can, by supporting and caring for one another. Thank you for your patience.

**FIRST WEEK AT A GLANCE:**

M	September 7	Labour Day (school closed)	
T	September 8	Staff Planning Day (no school for students)	
W	September 9	Staff Planning Day (no school for students)	
TH	September 10	Orientation Day	
		8:30 – 10:00	Grade 9 Homeroom
		10:30 – 12:00	Grade 10 Homeroom
		1:00 – 2:30	Grade 8 Homeroom & Connection Time
F	September 11	Orientation Day	
		8:30 – 10:00	Grade 11 Homeroom
		10:30 – 12:00	Grade 12 Homeroom
		1:00 – 2:30	Grade 8 Homeroom & Connection Time
M	September 14	First Day of Classes A/A1 and E/E2	

## QUARTER CALENDAR DATES

<b>Quarter 1</b>	September 14 – November 18
<b>Quarter 2</b>	November 19 – February 3
<b>Quarter 3</b>	February 4 – April 23
<b>Quarter 4</b>	April 26 – June 29

\*June 29 is for activities such as “I” Removal, Report Card Attachment Distribution, Yearbook Distribution, etc.

## QUARTER COURSE ASSIGNMENTS

QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Course A = 1-1 Course E = 2-1	Course B = 1-2 Course F = 2-2	Course C = 1-3 Course G = 2-3	Course D = 1-4 Course H = 2-4

\*As we migrate from a linear to a quarter model this year, we are converting from our usual numbering system to an alpha-system to assist with organizing our scheduled courses (i.e. Day 1 – 1, 2, 3, 4 now becomes **Day 1 – A, B, C, D**; Day 2 – 1, 2, 3, 4 now becomes **Day 2 – E, F, G, H**)

## SCHEDULE FOR GRADE 8 - 9 CLASSES (Quarter 1 Example)

Time	Monday - Friday
8:30 - 9:15 am	PREP
9:30 - 11:40 am	A
11:40 am - 12:35 pm	Lunch + Clean
12:35 – 2:45 pm	E

-10 minute nutrition break to be scheduled at the teacher’s discretion for Course A and E (students stay in classroom); Grades 8/9 will attend full-time every day with a supervised lunch.

## SCHEDULE FOR GRADE 10 - 12 CLASSES (Quarter 1 Example)

Time	Day 1	Day 2
8:30 - 9:15 am	PREP	PREP
9:15 - 11:40 am	A1	A2
11:40 am - 12:35 pm	Lunch & Clean	Lunch & Clean
12:35 - 3:00 pm	E2	E1

-10 minute nutrition breaks to be scheduled at the teacher’s discretion for Course A and E (students stay in classroom); Grade 10 – 12 students will NOT stay at school during lunch.

-Course A is split into 2 groups – A1 and A2; Course E is split into 2 groups – E1 and E2.

During the orientation days of September 10 and September 11, we will be reviewing the schedule as well as health and safety expectations with our students. We understand that some families may have apprehensions about sending their children back to school next week, but we will make every effort to prioritize safety and your child’s well-being. Please contact the school should you have any questions. We look forward to seeing our students next week.

Sincerely,

Hugh Boyd Secondary School