

HUGH BOYD GRAD 2016/17 POST-SECONDARY TO-DO LIST

CHECK OUT THE CAREER CENTRE OFFICE AND WEBSITES OFTEN

Ms. Jones Post-Secondary Website: <https://msjonescareercentre.wordpress.com/>

Visit "Ms. Jones Career Centre News" facebook page for important info and up-dates, including scholarships.

AROUND THE SCHOOL: Student announcements and bulletin boards in Counselling

APPOINTMENTS: Drop in or make a 30 min appointment to see the Career Advisor, Ms. Jones:

Mon & Thurs from 8-3 and Wed 8-11:30

CHECK OUT SCHOLARSHIP & OTHER FINANCIAL AID INFO

Scholarships begin arriving in the Career Centre early in the year.

Make sure to fill-in the In-school Scholarship Valedictory form - deadline to be announced.

For current postings and updates, check Ms. Jones' Facebook Page and Website often.

Note eligibility & deadlines - Fill out forms - Obtain letters of recommendation - Send in by deadline.

ATTEND BOYD'S POST-SECONDARY FAIR & OTHER INFO SESSIONS

BOYD'S POST-SECONDARY FAIR NOV 3 – 3-4pm in the Main Hall - Reps from various BC institutions will be here to answer questions on programs, admission requirements, scholarships and more. Students and parents welcome!

APPLYING TO COLLEGE AND UNIVERSITY

Applications to College - Colleges begin accepting applications on a specific date and cut-off applicants either by a published deadline or once a program is full. Students should apply early as registration is on a "first-come first-serve" basis.

Applications to University – Universities begin accepting applications in early Oct. and consider each application based on a specific set of course/grade and other criteria, not necessarily how early you've APPLIED.

To apply to an institution - Students can either apply directly to the individual school or use a Post-Secondary Application Service - This is especially handy if they are applying to more than one institution. Students will need their P.E.N. and a credit card.

Apply to B.C. Institutions: <https://apply.educationplannerbc.ca/>

Apply to Alberta Institutions: <https://www.applyalberta.ca/pub/>

Apply to Ontario Institutions: (BC students must apply through OUAC: <http://www.ouac.on.ca/ouac-105/>)

All Other Institutions: Varies – please check their website.

COLLEGES ACCEPT APPLICATIONS ON:

LANGARA	Oct. 1
DOUGLAS	Oct. 1
KWANTLEN	Nov. 1
BCIT	Nov. 1 (for most programs)
VCC	Continuous

UNIVERSITY DEADLINES:

EMILY CARR	Jan. 15 – (slide-room opens Sept 15 - Portfolio due Feb. 1)
CAPILANO	March 31 (Career & Limited Enrollment check website)
SFU	Feb. 28
UBC	Jan. 15 (Dec. 1st for Scholarship Consideration)
UVic	Feb 28
Other Canadian Universities	Varies – (Apply early - before the new year)
American Institutions	Varies Please Check Websites (Apply early!)

WRITE THE REQUIRED ENTRANCE TESTS

LPI: <http://www.lpitest.ca/> (for first year level English eligibility)

TOEFL: <http://www.toeflgoanywhere.org> or IELTS: <http://www.ieltscanada.ca/>
(for ESL students who have been in Canada a short period of time)

SAT/ACT: <http://www.collegeboard.org/> (for study in the U.S.)

SEND MARKS TO POST-SECONDARY

Fill out the Post-Secondary (PSI) choices on-line form: (opens in Oct.) <https://www.bced.gov.bc.ca/exams/tsw/tsw/student/>
Submit In-Progress or Final Grade 11 and 12 Marks: On-line via university portals, up-loaded as a pdf or mailed depending on the individual university requirements.

CHECK UNIVERSITY STUDENT SERVICE CENTER PORTALS AND ACCPET OFFER

Grade 12'S must regularly log-in to their student service website/portal for each institution applied to for new messages.

These sites contain important details regarding: admission offers, course pre-requisites, registration, deadline dates, contact information, missing information etc.

Offers – Accept or Decline. Conditional offers begin arriving after all necessary documents received. They are time sensitive and require a deposit.

APPLY FOR STUDENT LOANS

Government Student Loan applications are available online in EARLY JUNE: www.StudentAidBC.ca

HUGH BOYD POST-SECONDARY INFORMATION & IMPORTANT DATES 2016-17

(Note: Dates & Deadlines may vary - please check websites for confirmation)

SEPTEMBER/OCTOBER

-**Career Advisor visits the grade 12s during their English 12 block and** goes over the role of the Career Advisor and the services offered in the Career Centre. Also discussed is the university/college system, admission requirements, application dates and deadlines, scholarships and more. Students should be thinking about post-secondary programs that match their career choices and researching the schools that offer these programs.

-**Register to write SAT/ACT test** at: www.collegeboard.com if you plan to attend an American University (unless you have done so in Grade 11).

-**Scholarship Info begins to arrive in the Career Centre** and are posted to Ms. Jones' Facebook page and website. Students should be starting to look at what's available at the different universities and colleges as well as what's in the community.

-**Time to begin applying to colleges** – applications open for: **Douglas: Oct 1 – Langara: Oct 1 – Kwantlen: Nov. 1 – BCIT: Nov 1** (for most programs), **VCC: On-going** - please check website for details.

Scholarships to Look For:

- Loran Scholarship
- UofT National Scholarship Program
- Queens Admission Awards
- TD Scholarship for Community Leaders

NOVEMBER

-**Students interested in applying to a BC College** should have completed, or be completing their applications.

-**Time to start narrowing down university choices.** Students interested in applying to University including out of Province Universities should be familiar with their admission requirements, how to apply and the important deadlines. University applications open as early as Oct but do not need to be submitted until a stated deadline – please check each university's website for confirmation.

-**University/college in-school and community information sessions** begin and continue to be offered throughout the year. Students should make an effort to attend as many as possible to get the necessary information for applying or to help narrow down their choices. Hugh Boyd hosts a variety of institutions including: SFU, UBC, UVic, University of Alberta, University of Calgary, Western, McGill and more.

-**Post-Secondary Institute (PSI) Choices Forms** are now available online:

<http://www.bced.gov.bc.ca/exams/tsw/tsw/student/welcome>

Scholarships to Look For:

- Shulich Leader Scholarship In-School Deadline
- University of Calgary Scholarships & Awards
- UBC Major Entrance Award
- UBC Centennial Scholars Awards Based on Financial Need
- Western University

Dates to Note:

-Early Oct - Ontario University Application Center Opens: Apply Early! - For Ontario post-secondary institution information (including program information), visit the Electronic Info (eINFO) website. www.electronicinfo.ca/en/

-Oct 4 (6:30-8:30) – Canadian University Event at McMath Secondary 6:30-8:30 everyone welcome!

-Oct 19 (3-4Pm) – UBC visits Boyd in the Library

-Nov 3 (3-4pm) – Hugh Boyd's Post-Secondary Day - Reps from various BC institutions will be here to answer questions on programs, admission requirements, scholarships and more. Students and parents welcome!

-Nov 14 (Lunch) – University of Alberta visits Boyd in the Library

-Nov 15 (Lunch) – SFU visits Boyd in the Library

-Nov 23 (Lunch) – University of Calgary visits Boyd in the Library

DECEMBER

-**Conditional acceptance letters from colleges begin arriving.**

-**Gr 12 student may now apply to all Canadian Universities.** Time to begin the university application process if you haven't already done so for both BC and out-of-province schools. Some universities will require students to self-report their grade 11 and completed grade 12 marks and report in-progress grade 12 courses while other universities may require students to up-load a pdf of their grades or mail an official paper transcript to their admissions office. Please check with each institution or the Career Advisor for the correct process.

Scholarships to Look For:

- SFU Major Entrance Scholarship
- University of Western National Scholars Program
- Emily Carr Scholarships
- Guelph Scholarship

Dates to Note:

-Dec 1 – UBC Major Entrance Scholarship Deadline – students will automatically be considered for this scholarship if they submit their application before Dec 1st.

-Dec 3 – Emily Carr National Portfolio Day

-Dec 15 – SFU Self-reporting grades website opens.

JANUARY

- In-School Scholarship Forms** available from the office or Career Centre: complete one if you wish to be considered for the scholarships that will be awarded at the Valedictory ceremony.
- Students should be finalizing** their university applications.
- Many university scholarship deadlines** are fast approaching.
- Make sure** to fill out the PSI on-line choices form to have interim and final marks sent to the schools applied to.
- Arrange to write** any additional assessments test that may be required by certain institutions.
- If necessary, arrange to have** any additional documents or information sent to the institution applied to.
- Register to write the IELTS/TOEFL and/or LPI** if you are required to do so. Contact the Career Centre or individual post-secondary websites for requirements, deadline to submit results and exemptions.

Scholarships to Look For:

- York University Scholarship:
- University of Alberta Scholarship(s)
- University of Waterloo National Scholarship
- Queens Other Merit Awards
- University of Victoria Black Press Business Scholarship & Engineering Bursary
- Wilfred Laurier University Centennial Scholarships
- UNBC Northern Exposure Award
- Capilano Excellence Award
- Dalhousie Entrance Scholarships

Dates to Note:

- Jan 15 – Deadline to apply to UBC
- Jan 15 – Deadline to Apply to Emily Car University
- Jan 31 – Deadline to Apply to UBC Awards based on financial need

FEBRUARY/MARCH

- Not too late** to apply to a college and some universities.
- Make sure** the institutions applied to have received any additional testes or information if requested.
- Self-reporting begins for many universities. Students may also need to up-load or submit** a paper copy of final 2nd term grades to those universities or colleges requesting it.
- Check for housing application dates**

Scholarships to Look For:

- Kwantlen Leaders of Tomorrow Scholarship

Dates to Note:

- Feb 1 - Emily Carr Portfolio Submission Deadline
- Feb 15 – Application deadline for UVic Entrance Scholarship
- Feb 28 – SFU deadline to apply for admission and for Major Entrance Scholarship and to submit Beedie School of Business Broad Based Application
- Feb 28 – UVic deadline to apply
- Early March - Preliminary transcript info will be sent to BC and the Ontario (OUAC) in early March if students submit Section 1 selections before March. (Preliminary info only includes final marks for completed courses and lists the courses students are currently enrolled in)
- March 1 – Kwantlen early application deadline for open intake programs, final application deadline for limited intake programs
- March 31 - Capilano admission deadline to University Transfer programs

APRIL/MAY

- Offers of admission** begin arriving from BC and out-of-province universities and continue through to early June. Some universities may require students to accept an offer and pay a deposit before a stated deadline.
- Make sure to attend** any course registration workshops or campus orientation tours offered by the institutions applied to.
- Self-Reporting closes for many universities**
- Check for housing application deadlines**
- Many BC colleges begin closing application portals** to open access and other specific programs

Dates to Note:

- Late April - Deadline to complete PSI Form to have interim marks passed on to Universities: <https://www.bced.gov.bc.ca/exams/tsw/tsw/student/>
- Late April – make sure TOELF/LPI results have been received by the institutions requiring them.
- May –Interim transcript information will be forwarded to BC and/or the OUAC in early-May if students submit these Section 1 selections before May.
- May 20 - Kwantlen Application Deadline for open access programs: www.kwantlen.ca/apply.html
- Late May - UBC Welcome Session for newly admitted students.

JUNE

Course registrations for colleges and universities begin.

Check housing application deadlines.

Dates to Note:

- Early June – Deadline to accept BC University offers - students must accept their offer before registration begins in June.
- Early June - Government student loan on-line application opens – make sure loan application is completed by the end of June: www.StudentAidBC.ca or at www.canlearn.ca
- Langara students can get their registration date by activating "registration time" in their myLangara account.
- Mid June - Douglas College course registration begins.
- June 30 - PSI Selection Forms deadline. Forms must be completed by June 30th to ensure final grades are electronically sent by the Ministry of Education by the final transcript deadline.

HOW TO APPLY TO POST-SECONDARY

A Step-by-Step Guide

Step 1. Fill in an application before the deadline:

B.C. Institutions:

Students may apply either directly to a specific institution or use BC's on-line Post-Secondary Application Service (Apply Now BC). This service allows students to apply for admission to any public post-secondary institution in British Columbia. Students will need their P.E.N. and a credit card. Fill in the ApplyBC Common Form once, then apply to any institution you choose (payment for each institution chosen is required). You may also log back into your account, which contains your Apply Now BC form, at any time.

Online form at: <https://apply.educationplannerbc.ca/>

Alberta Institutions: <https://www.applyalberta.ca/pub/>

Ontario Institutions: B.C. students must apply on-line through the Ontario Universities Application Website:

<http://www.ouac.on.ca/ouac-105/>

It is recommended that BC students apply by early January (this is also the deadline for Ontario students applying into their own province). Rank university choices. It is also recommended that students submit official hard copies of your grades to your choice post-secondary institutions in Ontario. This can be done by ordering a copy from the office and mailing it to the respective institutions.

All Other Institutions: Varies – please check their website.

Step 2. Send Additional Information: Broad Based Application (BBA), Supplemental Application, Resumes, Portfolio. As well, some institutions may require students to write additional entrance/assessment tests such as an LPI, TOEFL, or IELTS.

Step 3. Grades/Transcripts:

Students access the online form by logging into the Student Secure Web (SSW)

<https://www.bced.gov.bc.ca/exams/tsw/tsw/student/>, and click the menu option "Post-Secondary Institutions Selections".

Note: Students who do not yet have a SSW account will need to create one prior to gaining access to the PSI Selections form:

- Students must complete the PSI Selections form by March to have preliminary transcript info (includes final marks for completed courses no interim grades yet) forwarded in Mid-March (new for 2014).
- Students must complete the PSI Form before May to have course interim transcript information forwarded in May to post-secondary institutions applied to.
- Note: Requests to send transcripts to additional PSIs can be made for a fee by submitting an online transcript order at: <http://www.bced.gov.bc.ca/transcript/>] <http://www.bced.gov.bc.ca/transcript/>
- If a specific PSI is not listed in Sections 1, 2 or 3 of the PSI Selections form, please send an email with the name and address of the PSI to: TRAX.Data@gov.bc.ca
- After making selections, students may print a confirmation page for reference purposes, and at any point students can view their selections on the SSW by using the "View PSI Selections" menu option.
- Additional information can be found on page 137 of the Handbook of Procedures: http://www.bced.gov.bc.ca/exams/handbook/1112/handbook_of_procedures.pdf#page=145

Grade 12 students that are taking a distance/distributed learning course.

If a mark for the purpose of applying to a Post-Secondary Institution is required, the course must be either 50% complete or a final mark may be required by a certain deadline. Students must check with each institution's specific requirements and rules around using online courses for the purpose of admission and when to have them completed by.

Step 4. Self-Report In-Progress or Final Grade 11 and 12 Marks: Online via university portals or send Official Transcripts. Some schools require students to self-report early in the year while others want students to wait for their 2nd term grades. As well, some schools may not provide a self-reporting option at all and require transcripts to be mailed at certain times throughout the year. Students must check with each institution's specific requirements.

Step 5. Check University Student Service Centre Portals: (accept offer - confirm registration date & time)

Grade 12 students who have applied to a university/college for entry in Sept are reminded to regularly check the institution's secured student service website/portal for new messages. Many sites require students to use the Identification Number that was noted on their confirmation letter along with a password. These sites contain important details regarding: admission offers, course pre-requisites, registration, deadline dates, contact information, grades, etc.

Step 6. Offers – Accept or Decline: Conditional offers begin arriving after all necessary documents received. They are time sensitive and don't forget to pay the deposit.

Accepting Your Offer of Admission at a University/College?

It is important to check the deadline date regarding your 'Offer of Admission' and indicate your response on your student portal at the university/college before the deadline. Also, pay the registration deposit before this important deadline date. Most institutions require time to process your deposit/payment before your registration date.

Having trouble with your (portal) 'Login' to a Post-Secondary institution?

Contact the institution to have your login/password reset or activated.

Applying to American Schools:

For information on the application process visit:

-5 Steps to applying: http://www.educationusa.info/5_steps_to_study/undergraduate_step_1_research_your_options.php#top

USA Study Guide Application Time Line: <http://www.usastudyguide.com/calendar.htm>

Applying to UK Institutions:

Students must use UCAS: <http://www.ucas.com/>

-How to apply through the UCAS: <http://www.ucas.tv/ucas/playlist/K7HsW/>

-Parent's Guide: <http://www.ucas.com/sites/default/files/2014-parent-guide.pdf>