

In accordance with the Hugh Boyd Secondary School (HBSS) Parent Advisory Council (PAC) Constitution and By-Laws, the following may be amended at our April video-conference meeting of the members, and are being shared with all parents 14 days prior to the meeting. A vote of 75% of the members present will pass the amendment.

PAC has reviewed the Constitution & By-Laws and suggests that consideration be given to presenting the following amendments to the members for approval. More proposals will be revisited during the 2020-2021 school year in the interest of keeping the meeting in April, 2020 brief, due to the Covid-19 breakout. All items below will be discussed in April, 2020 to amend the existing constitution.

### **In Section III- Proceedings At General Meetings**

Under the “Quorum” section

Item #1

Reduction in the quorum at general meetings from 6 to 5 members—This will further reduce the risk that low turn-out will prevent a meeting from being duly held.

### **In Section IV, Executive**

Term of Office

Item #7

Change the limit on holding a PAC executive position from 2 years to as long as an individual is elected into a position by a quorum at the AGM. – This will ensure that we are able to maintain a full PAC Executive from year to year, as volunteers can be difficult to secure.

### **In Section VIII – Duties of the Executive and Representatives**

In each executive position, where the requirement to provide a written annual report is, add “A short bullet-point summary of general duties can be attached to the agenda of the annual general meeting”.