

**Hugh Boyd Secondary Parent Advisory Council  
Minutes**

17 Oct 2019

Parents present        Jill T, Pam V, Zarina G-S, Mike G-S, Tracy T, Jessica B, Samantha C, Betsy T,  
Mietta A, Zainab and husband E, Delia W  
Principal:                Ravinder Johal

- 1) Welcome & Introductions – Meeting called to order by Jill at 7:05 pm
- 2) Approval of Agenda for 17 Oct 2019 –  
Motion to approve the agenda made by Mietta and seconded by Jessica
- 3) Approval of Minutes from 23 May 2019 –  
Motion to approve the minutes made by Betsy and seconded by Zarina
- 4) Correspondence  
Received 4/5 Thank you letters from last year's Scholarship recipients

5) Reports

(a) Treasurer's Report by Pam V

Gaming Grant received for 2019/2020 is \$12,260.

We have an outstanding payable of \$900 from FY16/17 Wishlist from Peter Wilson for a living wall garden. Due to the foreseen seismic upgrades, that expense has been deferred and will be made available to the Wish List submissions this year.

The remaining unspent amount of \$74.97 by the First Responders will also be added to the gaming grant funds.

There is one unclaimed scholarship from last year.

Total gaming grant funds available this year are \$13,234.97

(b) Principal's Report

SEPTEMBER

We've had a great start to the schoolyear.

The first couple of weeks, the focus was on getting students settled in classes. There were some timetable changes (challenges in a smaller school with the number of sections and ensuring we were within class size/composition standards).

Grade assemblies were held at the end of the first week of school.

We have a few new teachers. The priority has been to familiarize them with Boyd's student population as well as operational procedures. The Gr. 8 Parent Meeting/Meet the Teacher/ Gr. 12 Parent Meetings were held. Lots of information was shared. Parents and students made good, positive connections with the Staff. The overall student commitment has been impressive – in classes and to extra-curricular opportunities. Fall sports are underway – boys' soccer and girls' volleyball Student Council held Clubs Day and the Terry Fox Run. Social Justice class held the Orange Shirt Day. Personal Learning Time (PLT) is now consistently offered every Tuesday throughout the school year. We will continue to engage with our students and staff for feedback.

## OCTOBER

The Get Real presentation was held two weeks ago with Grades 8, 9 and 10. The focus has been on inclusiveness with respect to the LGBTQ. The MYP Certificate Ceremony was held last week. Post-Secondary Day was also held last week, recognizing our Gr. 12 population and navigating this final year of high school. Interims come out on Wed, 23 Oct. Parent-Teacher Conferences will be held on Oct 29-30. Seismic upgrade construction continues.

### (c) RDPA – Richmond District Parents' Association

BCCPAC – BC Confederation of Parents' Advisory Committees

- We welcome anyone interested in attending the RDPA meetings and share what they've learned with the HB PAC
- The meetings are held on the first Tuesday of every month at 7 pm in the Main Boardroom of the Richmond School Board Office (7811 Granville Ave)

### (d) After Grad Report

Fundraising is well-underway: Cans & bottles drive, Purdy's fundraiser, FlipGive online fundraiser, cash donations, online auction, etc.

6) Completion of PAC Executive Members Elections

The current PAC Secretary is willing to step into the position of Chair. We are looking to fill the positions of Secretary, Treasurer and DPAC Rep.

In order to have a PAC, we will need to have a Chair, Treasurer & Secretary, at the very least. **Without a PAC, Hugh Boyd will not be eligible to receive the Gaming Grant next year which directly benefits all the students at Hugh Boyd. For this year, the Gaming Grant awarded us is \$12,260.00. We will be deciding on the allocation of these funds at our next PAC meeting on Thursday, November 21 at 7 pm in the library.**

We welcome those interested in volunteering for the positions of Secretary, Treasurer and District Parent Advisory Council Representative (DPAC Rep). Tracy T and Jessica B have both expressed interest in the Secretary position. The DPAC Rep is requested to attend a meeting at the Richmond School Board at 7811 Granville Ave. on the first Tuesday of every month at 7 pm.

\*Please review the attached list of PAC Executive duties and consider the jobs of Secretary, Treasurer or DPAC Representative. We provide training and guidance, so you won't be on your own.

7) Submission of Staff Gaming Grant Wish List has been set for the 30<sup>th</sup> of October 2019 in preparation for the Gaming Grant allocation at our next PAC meeting on Nov. 21

8) New business for next meeting:

(a) Allocation of Gaming Grant Funds totaling \$13,234.97

(b) Exec team to meet with Mr. Johal for an hour after our next PAC meeting on Nov. 21

- Discuss opportunities to encourage PAC participation by hosting Meet and Greet or Welcome to Hugh Boyd on the same night as the Gr.8 parent night
- Discuss the BCCPAC document 'Contagious Enthusiasm: How to get parents involved' for more ideas on building up the HB PAC community
- Discuss the formation of smaller committees to handle specific PAC functions, such as the Fundraising committee and the Appreciation committee.

9) Next meeting: Thursday, 21 Nov at 7 pm

10) Adjournment: 7:53 pm

Prepared by Zarina Guilman-Smith

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