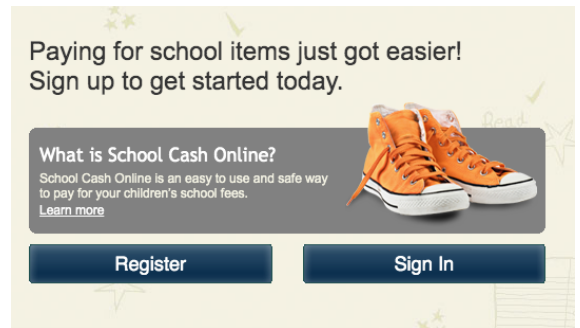


SchoolCashOnline

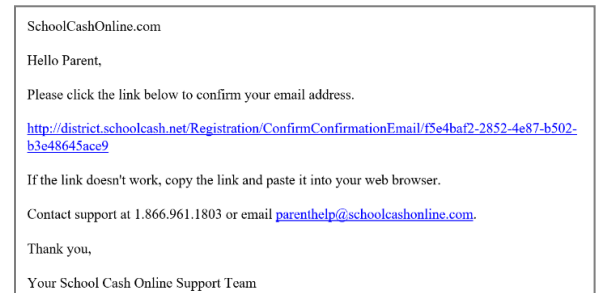
For safety and efficiency reasons, Richmond School District would like to reduce the amount of cash & cheques coming into our school. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE! It takes less than 5 minutes to register. Please follow these step-by-step instructions, so you will begin to receive email notifications regarding upcoming events involving your child(ren).

NOTE: If you require assistance, select the *SUPPORT* option in the bottom right hand corner of the screen.



Step 1: Register

- If you have not registered, please go to the *School Cash Online* home page <https://richmond38.schoolcashionline.com> and select the **"Register"** option.
- Complete each of the three Registration Steps
**For Security Reasons your password, requires 8 characters, one uppercase letter, one lowercase letter and a number.*



Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and *School Cash Online* account. The confirmation link will open the *School Cash Online* site prompting you to sign into your account. Use your email address and password just created with your account.

Step 3: Find Student

This step will connect your children to your account.

- Enter the School Board Name. **(Richmond School District No. 38)**
- Enter the School Name. **(Boyd Secondary School)**
- Enter Your Child's Student Number and Last Name. **(Pupil Number*-located below the barcode on the top right of the Student Statement on reverse)**
- Select **Continue**.
- On the next page confirm that you are related to the child, check in the Agree box and select **Continue**.
- Your child has been added to your account.
**Please note the terms 'Pupil Number' and 'Student Number' are the same (these numbers are six or seven digits)*

Find Student

School Information

School Board Name: School Board 1575
Looking for a student in a different school board?

School Name:

Student Information

Do you have the student number?

Student Number

First Name:

Last Name:

Birth Date:
Date format: mm/dd/yyyy

(No students? [Click here](#))

Step 4: View Items or Add Another Student

If you have more children, select "**Add Another Student**" and repeat the steps above. 8 children can be added to one parent account. If you do not wish to add additional children, select "**View Items For Students**" option. A listing of available items for purchase will be displayed.