

**AP EXAM SIGN UP INSTRUCTIONS**

\*\*\* If you are planning to write the AP exam in May, you will need to complete BOTH Parts A and Part B\*\*\*

**Part A: Sign up for an AP online account**

1. Go to “myap.collegeboard.org”
2. Create an account. **Please write your account info somewhere safe** (phone, agenda…). You will need this information later on to view your AP score.
3. If you took the AP exams last year, use the same MyAP account as last year (do not start a new account unless you are taking your first exam(s) this year).
4. Use the join code below to register for the AP exams that you want to take. These are the only exams offered in the Richmond School District.

|  |  |  |  |
| --- | --- | --- | --- |
| Course Name | Section Name | Section Type | Active Join Code |
| AP 2D Art and Design | AP 2D ART | AP 2D Art | 3GZZP9 |
| AP 3D Art and Design | AP 3D Art | AP 3D Art | PN9G9D |
| AP Drawing | AP Drawing | AP Drawing | JDGG9D |
| AP Biology | AP Biology | AP Bio – exam only | 249R6J |
| AP Calculus AB | AP Calc AB | AP Calc AB | EV632Q |
| AP Calculus BC | AP Calc BC  | AP Calc BC–exam only | M7J2QY |
| AP Chemistry | AP Chemistry | AP Chem – exam only | 2WYAXL |
| AP Chinese Language and Culture | AP Chinese | AP Chinese | WY2XL7 |
| AP English Language and Composition | AP English | AP Lang Comp | 3Q2XDQ |
| AP English Literature and Composition | AP LIT | AP English Lit Comp | D3WGMP |
| AP French Language and Culture | AP FRENCH | AP French | XP2YA3 |
| AP Physics 1 | AP PHYSICS 1 | AP Physics 1 | 6Q63YR |
| AP Physics 2 | AP PHYSICS 2 | AP Physics 2 | QNPZ2Y |
| AP Psychology | AP PSYCHOLOGY | AP Psych | 4YQGZG |

**Part B : Complete the AP Exam Order Form**

1. Fill out the AP order form on the back of this sheet and have your parents sign it.
2. Pay online or write a cheque to Hugh Boyd Secondary School
3. Return this form to the office by no later than Oct 28 to the Office.
4. Please note that there is a $55 cancellation fee if you change your mind later on.



**AP Exam Order Form**

****

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Exam Fees**

* **$150 CDN / exam**
* **Payment due Nov 8 on Cash Online (please allow 2 days for it to appear)**

Below is a full list of exams that will be offered in Richmond. Please check all exams you are registering for and return the form to the office

**The deadline for exam** **registration via your AP Account, submission of this form, and payment are all due Nov 1st**

|  |  |  |
| --- | --- | --- |
| **AP EXAM** | **DATE** | **TIME** |
| * AP BIOLOGY
 | May 5th  | 8 am  |
| * AP CHEMISTRY
 | May 6th  | 8 am |
| * AP ENGLISH LITERATURE
 | May 7th  | 8 am  |
| * AP CHINESE LANGUAGE
 | May 9th  | 12 pm  |
| * AP PSYCHOLOGY
 | May 9th  | 12 pm |
| * AP 2D/3D ART & DESIGN
 | May 9th  | Deadline to submit portfolio |
| * AP CALCULUS AB
 | May 12th  | 8 am |
| * AP CALCULUS BC
 | May 12th  | 8 am |
| * AP FRENCH LANGUAGE
 | May 13th  | 8 am |
| * AP PHYSICS 2
 | May 13th | 12 pm |
| * AP ENGLISH LANGUAGE
 | May 14th  | 8 am  |
| * AP PHYSICS 1
 | May 16th  | 8 am  |

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For Office Use Only:**

 Payment Received \_\_\_\_\_ Student Registered on MyAP \_\_\_\_\_ Exam Ordered \_\_\_\_\_