



Parent-Teacher Conferences

3:15 - 4:15 pm TUESDAY, JANUARY 5, 2021

3:15 - 4:15 pm WEDNESDAY, JANUARY 6, 2021

6:00 - 7:00 pm WEDNESDAY, JANUARY 6, 2021

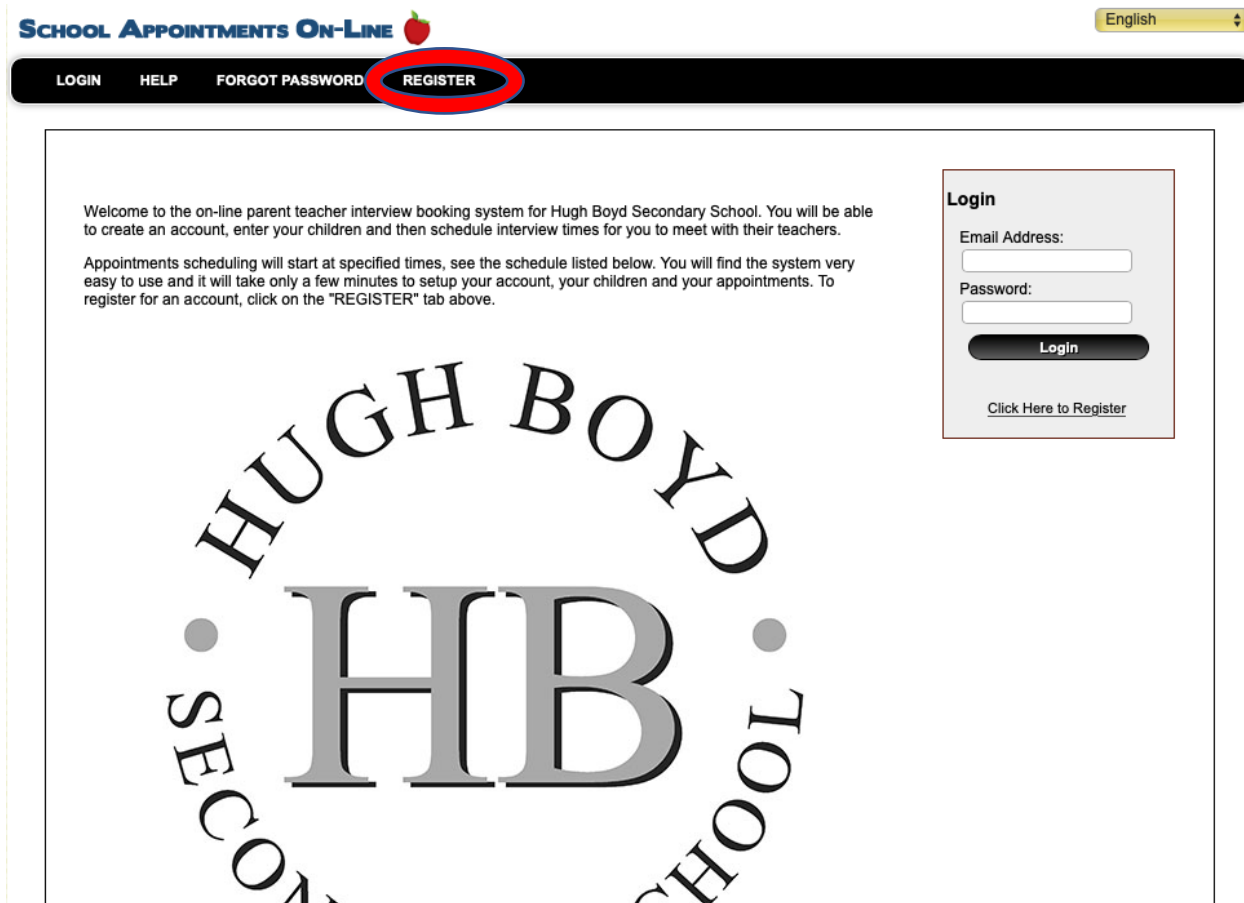
*****PLEASE NOTE – FOR QUARTER 2, ALL CONFERENCES WILL OCCUR VIRTUALLY OR ON THE PHONE**

Dear Parents,

We continue to strive for academic excellence and encourage our students to do their best. We know that partnerships between home and school are so important because students are more successful when we work together.

If your child is performing below expectations, we recommend that you book an appointment through our on-line appointment booking system (**opens on December 18 at 8 am, closes on January 3 at 4 pm**). Here are step-by-step instructions to guide you through the process:

- 1) The booking website is: boyd.schoolappointments.com/
- 2) Click on the “**Register**” tab (fill out all info on registration form) and then click ‘**Register Now**’ (**all parent accounts are deleted from the system at the end of each school year; you will need to create a new account even if you had one last school year**).



SCHOOL APPOINTMENTS ON-LINE English

LOGIN HELP FORGOT PASSWORD **REGISTER**

Welcome to the on-line parent teacher interview booking system for Hugh Boyd Secondary School. You will be able to create an account, enter your children and then schedule interview times for you to meet with their teachers.

Appointments scheduling will start at specified times, see the schedule listed below. You will find the system very easy to use and it will take only a few minutes to setup your account, your children and your appointments. To register for an account, click on the "REGISTER" tab above.

Login

Email Address:

Password:

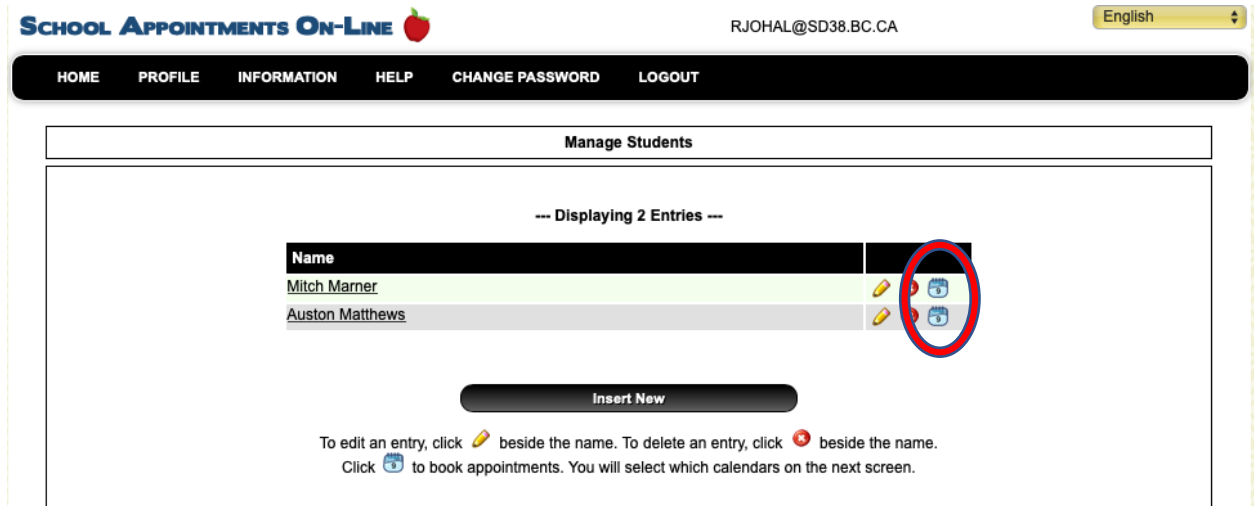
Login

[Click Here to Register](#)

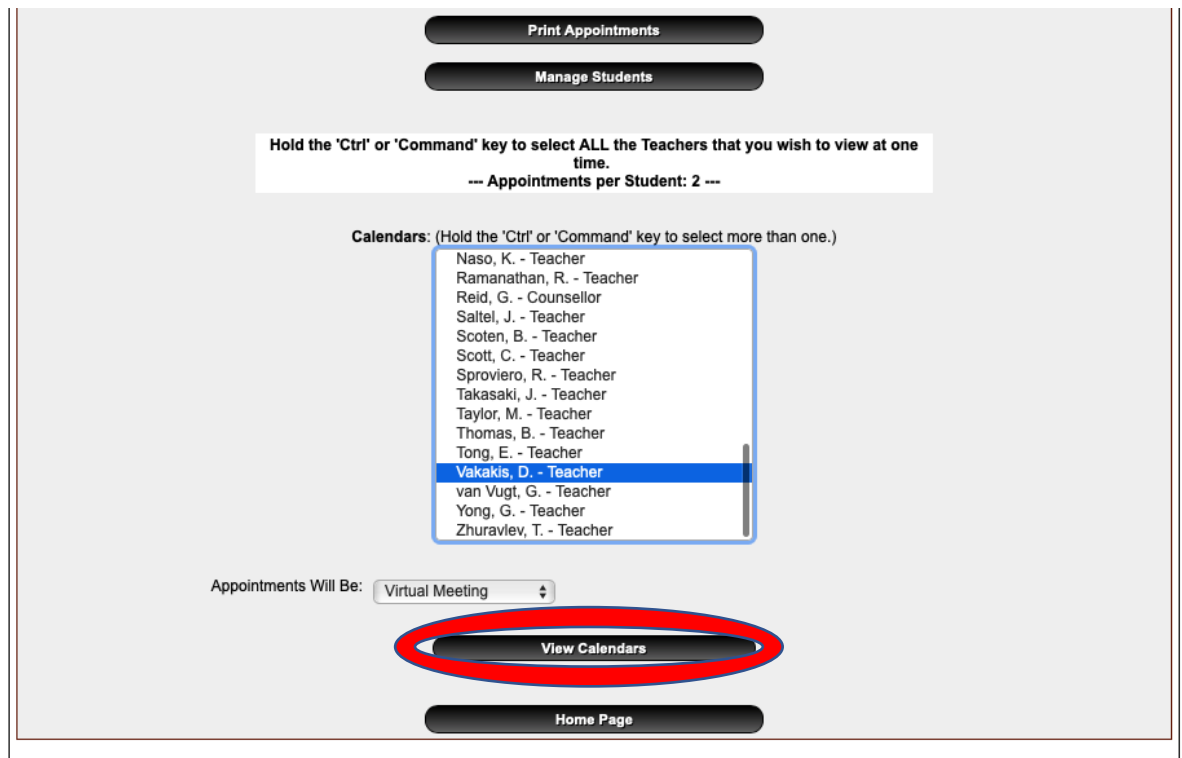
HUGH BOYD
HB
SECONDARY SCHOOL

- 3) Click ‘**Login**’, then click ‘**Add a Student**’.
- 4) Type in your child’s name, click ‘**Insert New**’; repeat for each new student.

5) To make appointments, click the 'blue calendar button' on the far right of student's name.



6) Select the teacher(s) you wish to book an appointment with and click View Calendars. **DISREGARD** the 'Appointments Will Be' button (you can leave it defaulted as virtual meeting).



7) The teacher may have a message indicating how you are able to meet (i.e. Zoom, phone, or sending an email to indicate your preference). Please record any pertinent information such as an email, phone number, or Zoom Meeting ID and Password. If there is not a message, the teacher will communicate with you about the meeting specifics by Tuesday, January 5.

HOME PROFILE INFORMATION HELP CHANGE PASSWORD LOGOUT

Quarter 2 - Parent/Teacher Conferences - Appointment Scheduling - Mitch Mamer

Quarter 2 - Parent/Teacher Conferences

Student :: Mitch Mamer
Virtual Meeting - 0/2

Vakakis, D.
Please email me at dvakakis@sd38.bc.ca whether you would like to meet through Zoom or over the phone.

VAKAKIS, D.
Teacher

Appointment Date :: Jan 5, 2021

Tue Jan 5 3:15 pm - 3:25 pm	
Tue Jan 5 3:25 pm - 3:35 pm	
Tue Jan 5 3:35 pm - 3:45 pm	
Tue Jan 5 3:45 pm - 3:55 pm	
Tue Jan 5 3:55 pm - 4:05 pm	
Tue Jan 5 4:05 pm - 4:15 pm	

Vakakis, D.
Teacher

Appointment Date :: Jan 6, 2021

Wed Jan 6 3:15 pm - 3:25 pm	
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- 8) Select the **date & time** by clicking into the box beside the time (Note: if the time selected is not available, you will not be able to select it).
- 9) Once appointments are selected, click **'View Appointment'** at the bottom of the screen to **save**.

Vakakis, D.
Teacher

Appointment Date :: Jan 6, 2021

Wed Jan 6 6:00 pm - 6:10 pm	Mitch Mamer (V)
Wed Jan 6 6:10 pm - 6:20 pm	
Wed Jan 6 6:20 pm - 6:30 pm	
Wed Jan 6 6:30 pm - 6:40 pm	
Wed Jan 6 6:40 pm - 6:50 pm	
Wed Jan 6 6:50 pm - 7:00 pm	

Manage Students

View Appointments

Get ADOBE® READER®

- 10) You will now see all your appointment times. If not, click the **'Profile'** tab and select 'view appointments' on the pull-down screen.

To make changes/deletions after logging out:

- 1) Go into the website, 'Login', you do not need to register again
- 2) Click 'Manage Students'
- 3) Click the red (X) to delete appointment time; if you want to select a new date & time, click the **'Home'** tab and select **'Manage Student'** and click the **'Blue Calendar'**

The online booking system will be open for parents to make appointments from **Friday, December 18th (8 am) to Sunday, January 3rd (4 pm)**